



स्वास्थ्य एवं परिवार कल्याण मंत्रालय के तहत सांविधिक निकाय
Statutory Body under the Ministry of Health & Family Welfare

F.NO. 2-63/2020-INC

Dated:-

Circular

19 JUN 2020

Sub:- Change in mode of Issue of all communications from INC through E-mail reg.

Different communications from INC like Notifications, RTI Replies, circulars etc; were being so far issued through Normal Post, Speed post etc. However it has been very difficult and time consuming to despatch communications through normal post in the present difficult time due to the COVID-19 pandemic.

In the above context it has been decided that henceforth all types of communications from INC will be despatched through e-mail only. The e-mail address for issue of communications is despatch.inc-mohfw@gov.in. It may also please be noted that it is a no reply facility. As such no communication by recipients should be done on this e-mail despatch.inc-mohfw@gov.in i.e. mails should not be replied. Any correspondence reply, if any should be sent in the INC mail-id provided in the letter- head of office.

It is requested that all concerned may please note the above change in mode of issue of communications. Also all concerned have to invariably provide their mail-id for reply as no postal reply will be given.

Law

Lt Col (Dr) Sarvjeet Kaur
Secretary, INC

To

1. All Staff/Contractual Employees
2. INC website